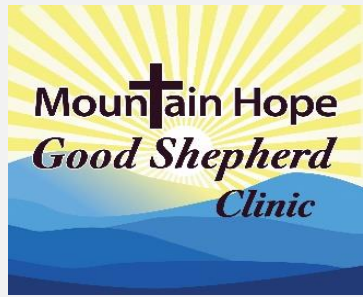


Job Title:	Registered Nurse or Licensed Practical Nurse		
Reports to:	Clinical Supervisor		
	Executive Director		
Location:	Provider Support		
	Lab Support		
FLSA Status:	Exempt		
Reviewed:	8/21	Revised:	

Summary

Assists in examination and treatment of patients under direction of Physician or Nurse Practitioner by utilizing a team based model and performing following duties. The Registered Nurse (RN) or Licensed Practical Nurse (LPN) is responsible for managing the individualized patient care by promoting and restoring patients' health through the nursing process; collaborating with physicians and multidisciplinary team members; providing physical and psychological support to patients, friends, and families; and supervising assigned team members.

ROLES AND RESPONSILITIES

TO INCLUDE THE FOLLOWING:

Promote the mission, vision, and values of the organization

- Interviews patients, measures vital signs, such as pulse rate, temperature, blood pressure, weight, height, and records information on patients' chart (in EHR) while maintaining patient confidentiality.
- Performs phlebotomy to obtain blood samples for laboratory testing as well as obtain other samples required for testing upon medical provider's request
- Prepares treatment rooms for examination of patients
- Hands instruments and materials to provider as directed
- Cleans and sterilizes instruments
- Inventories and orders medical supplies and materials
- Administers routine diagnostic test or calls medical facility or department to schedule patients for tests
- Participates in Quality Improvement (QI), Quality Assurance(QA) and Continuous Quality Improvement Activities (CQI) as appropriate
- Administers prescribed medications and treatments under the orders of the provider
- Prepares equipment and aids providers during treatment and examination of patient
- Maintains awareness of comfort and safety needs of patient
- Reviews provider's orders, lab requests, or follow-up needs with patient
- Conducts an individualized patient assessment, prioritizing the data collection based on the patient's immediate condition or needs within timeframe specified by client facility's policies, procedures or protocols.
- Conducts ongoing assessments as determined by patient's condition and/or the client facility's policies, procedures or protocols and reprioritizes care accordingly.
- Develops plan of care that is individualized for the patient reflecting collaboration with other members of the healthcare team.
- Performs appropriate treatments as ordered by physician in an accurate and timely manner.
- Performs therapeutic nursing interventions as established by individualized plan of care for the patient and his/her family.
- Delivers care with appropriate age and cultural competence to specific patient populations according to individualized needs.
- Provides individualized patient/family education customized to the patient and his/her family.
- Documents patient assessment findings, physical/psychosocial responses to nursing intervention and progress towards problem resolution.
- Initiates emergency resuscitative measures according to adult resuscitation and advanced life support protocols.
- Maintains confidentiality in matters related to patient, family and client facility staff.
- Provides care in a non-judgmental, non-discriminatory manner that is sensitive to the patient's and family's diversity, preserving their autonomy, dignity and rights.
- Reports patient condition to appropriate personnel by end of each shift.

- Maintains current competency in nursing specialty by attending educational workshops; reviewing professional publications; establishing personal networks; participating in professional societies
- Participates in Quality Improvement (QI), Quality Assurance(QA) and Continuous Quality Improvement Activities (CQI) as appropriate
- Other duties as assigned

QUALIFICATIONS

Education and Experience:

Graduate of an accredited school of nursing.

- Current licensure in good standing in the state of practice, and all other states where license is held
- Evidence of 1 year of nursing experience in specialty within the past two years
- Evidence of BLS and all additional required credentials specific to nurse specialty and as designated by health care organization.

Knowledge, Skills, and Abilities:

Knowledge:

- Knowledge of medical terminology, anatomy, physiology, and pathophysiology. Familiarity with health care systems, regulations, policies, and functions. Understanding of documentation standards.
- Knowledge of equipment, supplies, and materials needed for medical treatment. Understanding of basic laboratory procedures including preparation and screening
- Knowledge of infectious disease management and control and safety standards

Skills:

- Skills in reading and following written and oral medical orders
- Skill in initiating appropriate emergency procedures
- Skill in handling a number of tasks simultaneously
- Skill in performing blood draws

Abilities:

- Ability to use manual dexterity to perform medical treatments
- Ability to establish and maintain effective working relationships with coworkers and diverse patient populations
- Ability to perform mathematical calculations for drug dosages

Computer Skills:

To perform this job successfully, an individual should have knowledge of Word Processing software, electronic Medical Records software, and use and knowledge of computer and email.

Certificates and Licenses:

- Certification in CPR, and successful completion of Title VI, HIPAA and OSHA training
- Maintain professional license in the State of Tennessee

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions while performing the job of this job:

- Stand for extended periods of time; push, pull and reach; occasionally bend, sit, stoop and stretch
- Have full range of body motion, including handling of patients
- Have the hand-eye coordination and manual dexterity needed to operate a keyboard, photocopier, telephone, calculator and medical equipment, i.e. EKG machine, glucometer
- Have a normal range of hearing and eyesight to record, prepare and communicate appropriate reports, and the ability to focus
- Occasionally lift and carry up to 20 pounds